**ADARSH N K**

CONTACT: 9995449685 (India )
EMAIL : adarshnk550@gmail.com

**Personal Information:**

**Name: -**   **ADARSH N K**

**Father’s Name: -** GOPINATH NK

**Mother’s Name: -** REETHA

**Permanent Address: -** NEELIUNNUMMAL HOUSE

KAYANNA BAZAR, PERAMBRA

KOZHIKODE (DT)

KERALA, INDIA-673601

**Date of Birth: -**  11th May, 1997

**Religion: -** Hindu

**Nationality: -** INDIAN BY BIRTH

**Marital Status: -** SINGLE

**OBJECTIVE**

 Seeking a job in HR &Office administration, where I can execute it with all the responsibilities to the very best of my ability with a desire to grow along with a progressive organization.

**Proficiency:**

* **Quick learning**
* **Hard working**
* **Good planning**
* **Expression is clear and confident particularly on professional subjects**
* **Natural leadership ability**

**Educational Qualification:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Exam** | **Year** | **Marks (%)** | **University/ Board** | **Country** |
| **Bcom** | **2015** | **pass** | **Calicut University** | **India** |
| **HSE(Higher Secondary Examination)** | **2014** |  **65%** | **H.S.E Kerala** | **India** |
| **SSLC(Secondary School Leaving Certificate)** | **2012** | **75%** | **Kerala** | **India** |
|  |  |  |  |  |

**Job Experience:**

* Experience as Accountant/Auditor in Manesh&Rineesh Associates(Chartered Accountant)
* P K trading corporation koyilandy

Computer Literacy:

* **Office Packages: Tally,MS Word, MS Excel, MS Power Point..**

**Declaration of Authenticity:**

**I, hereby declare that the above-furnished information is true to the best of my knowledge and belief.**

**Date:**  **Signature:**

 **Adarsh N k**