



Siraj moossa
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Career objective

Seeking a challenging and dynamic career which will utilize my knowledge to work in a reputable organization where creativity is accepted besides maximizing my potentials by exploiting present skill and continually developing new ones.

Personal Information

Date of birth:	2 th of Dec 1981 (born in Dubai)
Marital Status:	married
Nationality:	Indian
Visa status	employment (transferable)

Educational Attainment

(SSLC (secondary school leaving certificate

(Pre degree (higher secondary

Degree.becom (bachelor of commerce)

Languages

1. Arabic
2. English
3. Urdu
4. Hindi
5. Malayalam
6. Tamil

Driving License

1. Light Vehicle (manual and automatic)2005

Character and Work Ethics

- Highly Professional
- Enthusiastic and Determined: has the ability to work under pressure
- Motivated and self driven; able to work individually or as a group
- Has a great background knowledge Regarding Road and traffic Academies in UAE as a lecturer, Examiner and Instructor and how to deal with different types of Students during theoretical and practical training about Driving.
- Possesses great communication skills

Other qualifications

1. Configuration of Microsoft windows "all versions"
2. Microsoft office programs (word, PowerPoint, excel, access and outlook) and all ICDL modules
3. Customer service course.
4. English communication Skill.
5. Giving lecture about traffic awareness throughout participating in seminar concerned in traffic affair.

Trainings attended

Certificate.

1. BMW Practical Training Program and have Registered
2. Theoretical Course from the higher Management in Ras al Khaimah Road and Traffic Academy.
3. ITC course from Ras-al-khaimah Road & Traffic Academy.
4. Attended technical training course of YOKOHAMA.
5. TRANS(AD)Regulations for transport by public hire cars.
6. DOT. Department of transport.

Work Experience

Road and Transport Authority RTA Dubai Taxi (2005-2007)

Position-Fleet supervisor.

Maintaining more than 5000 taxi cars.

- 1.
2. Controlling drivers and cars.
3. Maintaining service of cars.
4. Controlling stand buy drivers & vehicles.

2007 To 2008 promote to trainer:-

Subjects :-

1. U.A.E traffic Rules, Road marking & traffic signs.
2. Safety while driving & Manage traffic situation.
3. Dealing with costumers in a proper manner
4. Basic knowledge of vehicle maintenance.

Ras al Khaimah Road and traffic Academy (2008– present)

- 1- Position: Trainer
- 2- position: Senior Trainer
- 3- position: Examiner cum supervisor

I work as a Trainer in Ras-Al-Khaima Road and Traffic Academy. From 2008

Giving classes in different language. ENGLISH ,URDU, MALAYALAM

From 2008 to present I work in different position.

INSTRUCTOR .

1. Giving practical training for light vehicles (auto and Manuel)
2. Giving assignment Test for light vehicles

TRAINER.

Giving theoretical training for:-

Light vehicles

1. Mini bus
2. Heavy bus
3. Heavy vehicles
4. Motor cycle
5. Light equipment
6. Heavy equipment
7. Safety driving classes for companies
8. Instructor classes
9. Safety & traffic rules classes for taxi drivers.

EXAMINER cum SUPERVISOR

Giving theoretical exam for all category which is above mention .

Maintain all the vehicles

Reference

Will be furnished on demand. above mention are true's did not mention my experience briefly because of less space to aplay. Thank you.