

SUMITHRA K

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CAREER OBJECTIVE:

To fetch a profession related to my educational qualification in an esteemed firm so that my skills and ideas will be developing up to date, and use those skills towards the development and fame of the organization as well as the society.

ACADEMICS:

Course	Institution	Board/University	Year	Aggregate% / Grade
B.Com co-operation	Co-operative college,manjeri	Calicut University	2014	65%
XII std commerce	GGHSS Manjeri	State Board, Kerala.	2011	69%
X std	GGHSS Manjeri	State Board, Kerala.	2009	66%

ADDITIONAL QUALIFICATION:

- Diploma in computer application(PC software,RDBMS,Malayalam computing)

EXPERIENCE:

- Apprentice clerk cum typist(01/07/2016-30/06/2018)
Scheduled caste development office, malappuram block panchayatpanchayat
MS word,MS Excel,Malayalam typing
- Accountant(April2014-June2016)
Viva tiles&Sanitararies,Manjeri
Tally ERP9,Voucher

PERSONAL PROFILE:

Nationality: Indian
Gender: Female
Date of Birth: 10th April 1994
Father name: Subrahmanian K
Mother name: Vijayalalitha K
Permanent address: Kuruvanchery(H),Anakkayam(po) Malappuram(Dt),pin:676509
Malappuram (DT), Kerala (ST), pin: 676509
Languages known: English,Malayalam

HOBBIES:

Listening to Music, Watching TV, Reading News

DECLARATION:

I hereby declare that the above given information are true to the best of my knowledge and belief.

Place: Manjeri

Date:

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