**BIODATA**



**IRSHAD CHELLY**

**Email :** **irshadchelly@gmail.com** **Mobile: 9562010936**

**HOME: 0483-2452849(India)**

**OBJECTIVE**

Looking for a challenging position in a progressive organization where I can make use of my skills and capabilities for the long-term growth of the organization and self.

**EXPERIENCE ( 5 YEAR EXP) COMPANY: HYUNDAI**

**DESIGINATION: SPARE PARTS INCHARGE**

Duties undergone

* Ensure that the spare parts Receive and Issue procedure is followed by the stores team
* Do random Check with invoice and physical
* DO random check on updating of the system
* Do random check on the Bin location
* DO Random check on the stock count and accuracy
* Ensure full parts consumption before end of life
* New model spares ordering plan with Marketing
* Replacement ordering with min order Qty and Consumption of spare parts in coordination with the workshop and outdoor manager
* Ensure ordering cycle for optimum conditions
* Ensure that spare parts obsolescence is minimum and as per budgeted provisions
* Ensure Vendor in international and local market is up to date and constantly in touch
* Ensure that the relationship is maintained
* Ensure that new vendors are identified based on the new products
* Ensure that new vendors are identified based on the new products / technology / cost effective / speed of delivery / etc
* Ensure that the spare parts are procurable within short time and affordable price with quality

**TECHNICAL AND EDUCATIONAL QUALIFICATIONS**

**ITI (Mechanic Motor Vehicle)**

GIT AT PERITHELMANNA

**Academic**

* SSLC from GVHSS at Vengara
* Plus Two (Commerce) from Board of Higher Secondary Examination Kerala

**PROFILE**

* Self motivated strong problem solved and analytical skills
* Good leadership, Team work and communication skills.
* Ability to adapt to divers situation

**COMPUTER KNOWLEDGE**

* DPOS,TALLY(Hyundai Online Software)
* Microsoft Office: MS Word, MS Excel, MS Power point

**PERSONAL DETAILS**

Date of Birth : 25/08/1993

Driving License : 4 Wheeler, 2 Wheeler

Passport No : M0606665

Religion : Islam

Nationality : Indian

Language Known : Malayalam, English,Arabic

**DECLARATION**

# I hereby declare that all the above information are true and correct to the best of my knowledge and belief.

IRSHAD