

## RESUME

### **DENIL BALAKRISHNAN**

Address: Abhayam, Manjakkal,  
Mahe, Railway station road  
Pin: 673310

Email Id: [denilbalakrishnan@gmail.com](mailto:denilbalakrishnan@gmail.com)

Contact no: 7907853606



### **OBJECTIVES**

To be a part of your esteemed organization in which I can make a significant contribution by Virtue of my hard work sincerity and analytical bent of mind looking for a position offering Personnel growth challenge and responsibility, where my talents can be effectively utilized.

### **PROFESSIONAL EXPERIENCE**

#### ❖ INDUS MOTORS

Back Office Executive (2015-2018)

##### **Job Profile :**

- Invoice generation and submission
- Payment follow up and commercial activities related to sale
- Ensuring stock levels are well maintained
- Advising and serving customer

#### ❖ MUTHOOT FINANCE

Auto Loan Sales Executive (2014)

##### **Job Profile :**

- Develop and manage the relationship of two wheeler dealers
- Ensure documentation of all new loans sourced are complete
- Provide efficient and prompt service to dealers and customer at all time
- Activity participate in all sales activities

### **PERSONAL SKILLS**

- Ability to work under challenging and stressed conditions.
- Enthusiasm towards work.
- Self-Confident, Hard Working, Dedicated and Honest.
- Willingness to work in a team.
- Organized & self-motivated.

## EXTRA-CURRICULAR ACTIVITIES

- ❖ PARTICIPATION OF NATIONAL CADET CORPS (NCC)

## ACADEMIC CHRONICLE

Qualification	Institution	Board/University	Year of Passing
B-TECH IN ELECTRICAL & ELETRONCS ENGINEERING	RAJIVE GANDHI COLLEGE OF ENGINEERING & TECNOLOGY	PONDICHERRY UNIVERSITY	MAY 2013
12th	J.N.G.H.S.S MAHE	KERALA BOARD	March 2008
10th	J.N.G.H.S.S MAHE	KERALA BOARD	March 2005

## IT SKILLS

- ❖ M S OFFICE

## PERSONAL DETAILS

Name : Denil Balakrishnan  
Father's Name : Balakrishnan.N  
Mother's Name : Rajith C.P  
Date of Birth : 05-02-1988  
Gender : Male  
Marital Status : single  
Languages Known : English, Hindi, Tamil and Malayalam.  
Nationality : Indian

## DECLARATION

I hereby declare that the above furnished information is true and genuine to the best of my knowledge.

**Place:**

**Date:**

**Signature**